



Lead Equipment Operator

Job Description

Division:	Operations - Commercial	Reports to:	Foreman
Position Number:	503	Supervises:	
Pay Grade:		Classification:	Non-Exempt
Hours/week:	40	Effective Date:	08/08/2020
Type of Position:	Full Time	Revised Date:	

Performance Expectations

All employees of North Central Solid Waste Authority (NCSWA) are expected to conform to the following:

- Possess cultural awareness and sensitivity
- Perform in a professional and ethical manner in the execution of duties
- Interact in an honest, respectful and dependable manner with all colleagues and citizens

Position Purpose

The Operator-Heavy Equipment is responsible for the safe operation of heavy equipment at the transfer station for the purpose of transferring, covering, loading and 'or compacting waste in an efficient and safe manner.

Essential Duties and Responsibilities

Work cooperatively and constructively with fellow workers and members of the public to provide public service of the highest quality and quantity;

Operates and trains new employees on heavy equipment including, the loader, backhoe, truck with plow according to NMED rules and regulations under the Transfer Station Foreman;

Provide customer service including giving directions, answering questions, and providing explanations;

Performs all work duties and activities in accordance with NCSWA policies, procedures and safety practices.

Continuously monitor waste for evidence of unacceptable waste in materials.

Continuously monitor the condition of the equipment to ensure it is operationally ready at all times to minimize down time.

Perform and document minor service on equipment, referring more complicated mechanical issues to Maintenance Shop for repair.

Complete Heavy Equipment Condition Report and/ or other reports, as necessary; report any necessary repairs to supervisor, as needed.

Follow all required safety policies and procedures.

Ensure that shop is clean, serviced and stored at the completion of each shift.

Other Duties and Responsibilities

Assists in extinguishing transfer station fires.

Minimum Mandatory Qualifications

Education: High School Diploma or equivalent

Experience: **Two (2) year of experience operating heavy equipment.**

Knowledge, Skills, Abilities, and Other Qualifications Knowledge of assigned route and customer refuse sites, familiarity with types of refuse collected.

- Authority rules and regulations.
- Hazardous waste rules and regulations;
- Safety practices and procedures related to transfer station operations.

Preferred Qualifications

Bilingual skills in English and Spanish

Work Environment

Work environment: Work is performed in an office and daily in outside weather conditions. The employee works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions. Possible exposure to fumes or airborne particles, risk of electrical shock, and vibration. Frequent exposure to toxic or caustic chemicals, and blood borne and/or airborne pathogens.

Physical demands: Tasks require variety of physical activities, occasionally involving muscular strain, such as walking, standing, stooping, sitting, reaching and lifting (100 lbs.). Talking, hearing and seeing essential to the performance of daily job functions.

Common eye, hand, finger, leg and foot dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and some creative problem solving. Daily travel in automobile or heavy equipment required in job performance.

Mental demands: There are a number of deadlines associated with this position. The employee must also multi-task and interact with a wide variety of people on various and, at times, complicated issues.

Disclaimer: The information on this job description has been designed to indicate the general nature and level of work performance by employees in this position. It is not designed to contain, or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Employees will be asked to perform other duties as needed.
