

**NORTH CENTRAL SOLID WASTE AUTHORITY**  
**RESOLUTION 2018-012**  
**Reclassification of Position from HR Administrator to HR Director**

**WHEREAS**, North Central Solid Waste currently has on staff an HR Administrator; and

**WHEREAS**, The duties of an Human Resources Administrator are generally clerical and administrative in nature; and

**WHEREAS**, The duties of the current Human Resources Administrator have increased significantly in both number and complexity during the most recent twelve months; and


**WHEREAS**, The current Human Resources Administrator is now performing all the clerical and administrative duties typical of those duties performed by a Human Resources Administrator, as well as all those more complex and strategic duties commensurate with duties of a Human Resources Director; and

**WHEREAS**, North Central Solid Waste Authority is requesting the current position titled "Human Resources Administrator" to be reclassified to a position titled "Human Resources Director", using the same funding currently budgeted for personnel expenses and without increasing payroll and/or creating any other position;

**NOW THEREFORE BE IT RESOLVED BY THE NORTH CENTRAL SOLID WASTE AUTHORITY THAT:**

North Central Solid Waste Authority will reclassify the position titled "Human Resources Administrator" to the position titled "Human Resources Director," using the same funding currently budgeted for personnel expenses and without increasing payroll and/or creating any other position.

**PASSED, APPROVED AND ADOPTED THIS** 18 **day of** December **, 2018**



Tomás Campos, Chairman or  
Ben Lujan, Vice-Chairman

ATTESTED BY:



Bernardino Chavarria, Secretary