

**NORTH CENTRAL SOLID WASTE AUTHORITY
RESOLUTION 2018-007
EMPLOYEE POLICY REGARDING DELINQUENT ACCOUNTS**

WHEREAS, the North Central Solid Waste Authority requests to adopt and maintain a employee policy regarding delinquent accounts to all NCSWA employees; and

WHEREAS; NCSWA Billing Specialist will verify each employee that is considered for employment has a NCSWA trash account or other solid waste account with another entity and it is paid up-to-date before the HR Administrator offers employee position; and

WHEREAS; if NCSWA employee's account becomes ninety (90) days past due, the account is considered to be delinquent; and

WHEREAS; if the property is in the employees name or on the warranty deed, employee is responsible to make payment arrangements immediately with Billing Specialist; and

WHEREAS; the Authority can set up a payment plan where they may adjust the penalty only, not the interest, however if the employee is non-compliant with the payment plan, this will result in the penalty posted back to the account; and

WHEREAS; the Authority will only authorize another payment plan if the employee pays thirty percent (30%) of the solid waste fee balance up front; and

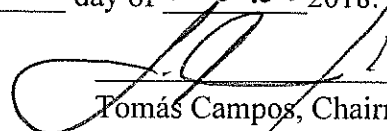
WHEREAS; the Authority will only allow one billing adjustment on the customer's account for the duration of the account; and

WHEREAS; if the employee is renting, they must provide documentation for an active account within NCSWA or another solid waste entity.

NOW THEREFORE, BE IT RESOLVED THAT THE NORTH CENTRAL SOLID WASTE AUTHORITY SHALL:

Authorize the Authority to adopt and maintain an Employee Policy regarding any past due and delinquent accounts to all Employees that are hired through NCSWA.

PASSED, APPROVED AND ADOPTED THIS 21st day of November 2018.



Tomás Campos, Chairman or
Ben Lujan, Vice-Chairman

ATTESTED BY:

Bernardino Chavarria
Bernardino Chavarria, Secretary