



**NORTH CENTRAL SOLID WASTE AUTHORITY
BOARD OF DIRECTOR'S
REGULAR MEETING
Wednesday, December 18th, 2019 at 3:00 P.M.
2016 N. Riverside Drive
Española, New Mexico 87532**

I. Call to Order

Chairman Campos officially called the meeting to order at 3:16 pm

II. Roll Call

Board Members:

Rio Arriba County	Tomás Campos/Chairman, <i>Present</i>
Ohkay Owingeh	Ben Lujan/Vice Chairman, <i>Arrived at 3:25 pm</i>
Santa Clara Pueblo	Bernardino Chavarria/Secretary, <i>Arrived at 3:18 pm</i>
Rio Arriba County	James Martinez, <i>Present; exited the meeting at 4:00 pm</i>
City of Española	John Ricci, <i>Present</i>

Staff Members:

Manager	Peter Fuller
Bookkeeper/Accountant	Alice Martinez

Others:

Rio Grande Sun	Molly Montgomery
Board Attorney	Renee Barela-Gutierrez
New Mexico Bank and Trust	Ken Romero
New Mexico Bank and Trust	Gene Sanchez

- III. Approval of Agenda – Wednesday, December 18, 2019
Motion to approve the agenda as presented made by John Ricci, second by James Martinez. Motion passed.
- IV. Approval of minutes – Wednesday, November 20, 2019
Motion to approve the minutes as presented made by John Ricci, second by James Martinez. Motion passed.
- V. Audience Participation/Public Comment
None

VI. Financial

A. Accountant's Report – Billing and Collections update

Alice Martinez presented the Billing and Collections Report. The collections are similar to last month, there are no huge changes.

B. September Financial Reports

Manager Fuller presented the September Financial Reports. By next meeting the goal is to have the December report available. The reports are behind because of the change from one system to the other. The auditors were here and have completed their audit. Board Member Lujan attended the exit conference.

Chairman Campos asked that a list of payables be included in future packets as it had been included previously.

C. New Mexico Bank and Trust update – Ken Romero, NMB-T

Ken Romero and Gene Sanchez presented a proposal to the Board. (Packet of information provided.) The goal of the proposals is to eliminate service charges and earn interest on NCSWA monies. Discussion ensued regarding current banking arrangements; current accounts; past accounts at NMB-T. Recommendation was made to have Manager Fuller contact other local banks to see if they would be willing to submit a proposal regarding banking services and then review all proposals to make the best decision for NCSWA funds.

D. Investment Policy Review

Manager Fuller presented the Investment Policy. This policy was discussed at previous meetings and this is an update. Discussion ensued. Policy enclosed.

E. Resolution 2019-12-001 NCSWA Investment Policy

Motion to approve made by Ben Lujan, second by Bernardino Chavarria. Motion passed.

VII. Manager's Report

Manager Fuller presented the monthly report. Discussion ensued. Report enclosed.

VIII. Director's Business

Member Ben Lujan attended the entrance/exit conference with the auditors. He has been contacted by a local land grant inquiring if NCSWA can assist in disposal of tires they collected in a community clean up.

Questions about whether the incinerator is working properly. Direction to Manager Fuller to look into the cost of a new incinerator.

IX. Old/New Business --

A. Update on bids/quotes for roll-offs

Manager Fuller presented the inventory of roll-offs and reported that NCSWA has purchased 15 new 40 yd roll-offs. These should arrive by February 29, 2020. Report enclosed.

B. Update on YTD & Projected Overtime -- Janet Saucedo, HR

It is expected that overtime will run around \$145,212 for FY 2019/20. John Ricci asked about hiring additional personnel to reduce overtime. Manager Fuller responded that Janet Saucedo is working on hiring and managing overtime costs. Report enclosed.

C. Resolution 2019-12-002 Open Meetings Act for 2020

The Open Meetings Act Resolution was presented. Motion to approve made by John Ricci, second by Ben Lujan. Motion passed.

D. Resolution 2019-12-003 Holiday Schedule for 2020

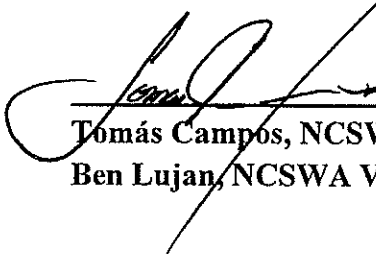
The Holiday Schedule was presented. It addressed both administrative and field operation schedules. Motion to approve made by John Ricci, second by Bernardino Chavarria. Motion passed.

X. Next Meeting -- Wednesday, January 15, 2020 at 3:00 PM

XI. Adjournment


Motion to adjourn made by Ben Lujan, second by Bernardino Chavarria. Motion passed. The meeting was adjourned at 4:55 pm.

APPROVED AND ADOPTED THIS 15th DAY OF January, 2020



Tomás Campos, NCSWA Chairman
Ben Lujan, NCSWA Vice-Chairman

ATTEST:



Dino Chavarria, NCSWA Secretary